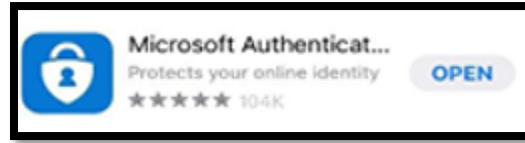## MICROSOFT AUTHENTICATOR APP
Microsoft Authenticator Mobile App Install Instructions



VIDEO INSTRUCTIONS:

**Microsoft Authenticator Video:** How to Install the Microsoft Authenticator App

WRITTEN INTRUCTIONS:

Step I:  **On your Mobile Device**

- Download and install the **Microsoft Authenticator App**
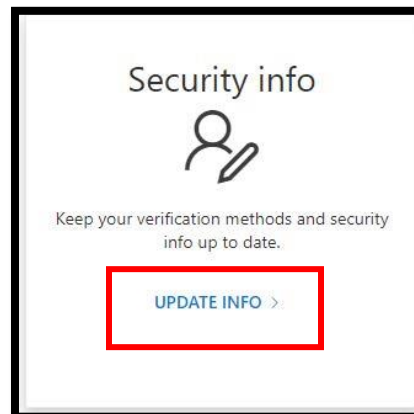
iPhone App Store: Microsoft Authenticator - App Store



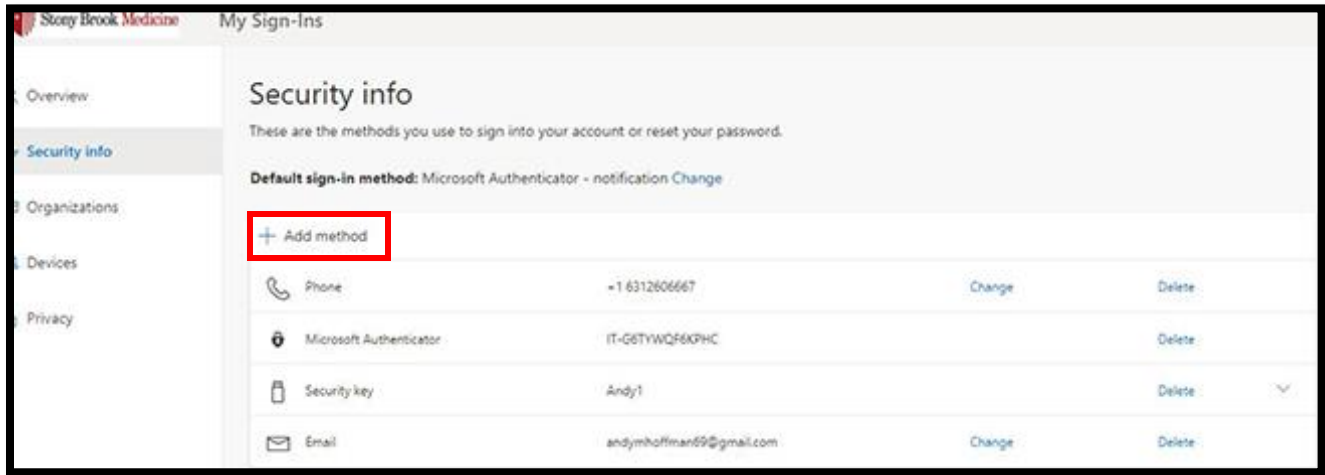Android Google Play Store: Microsoft Authenticator - Google Play



Step II: **On your Desktop or Laptop**
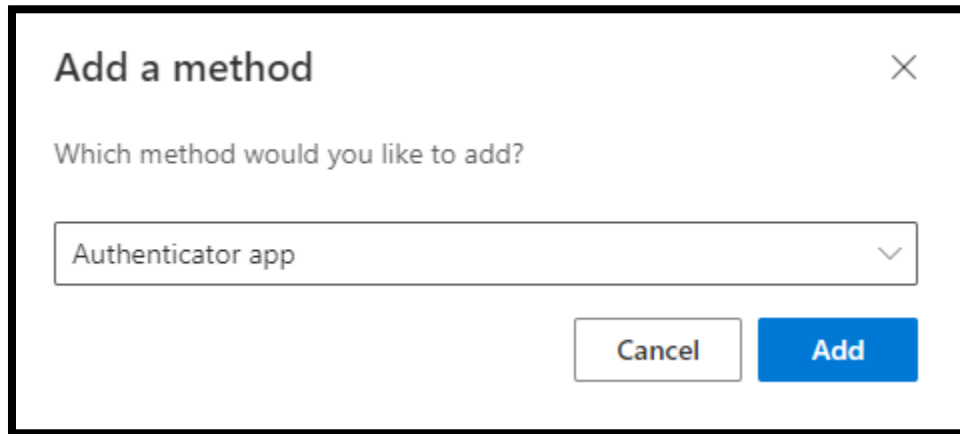
- Log in to https://myaccount.microsoft.com
- Select **Update Info** and Sign in using your stonybrookmedicine.edu work address and password.
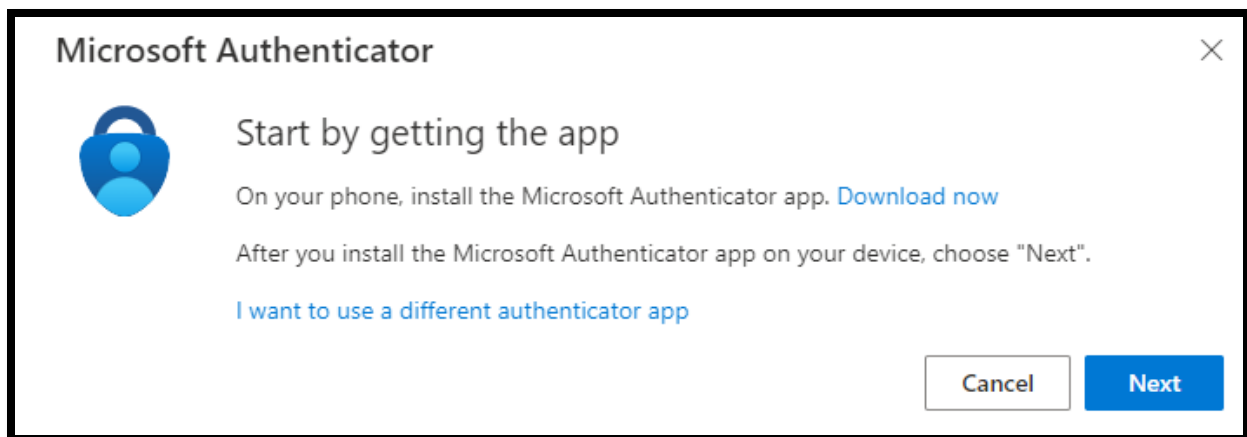
- Select **Add Method**
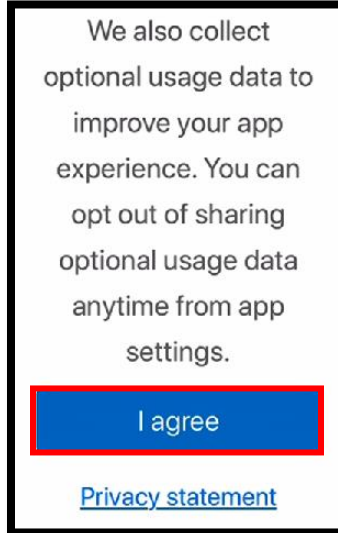


- Select **Authenticator app** from dropdown, then select **Add**



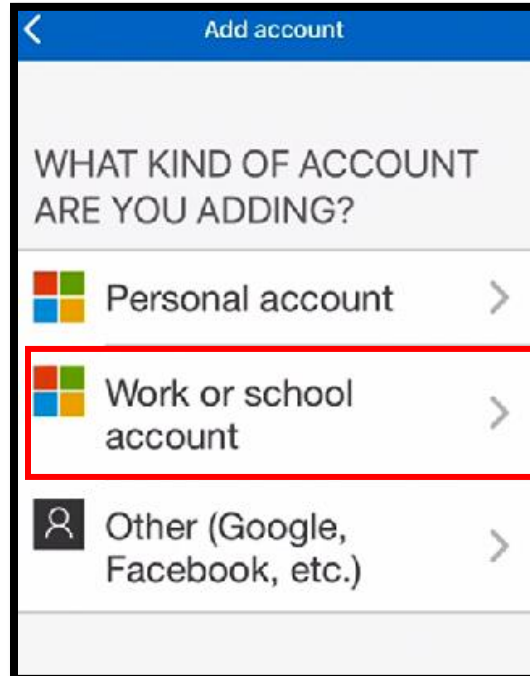- With the Microsoft Authenticator downloaded, click **Next**
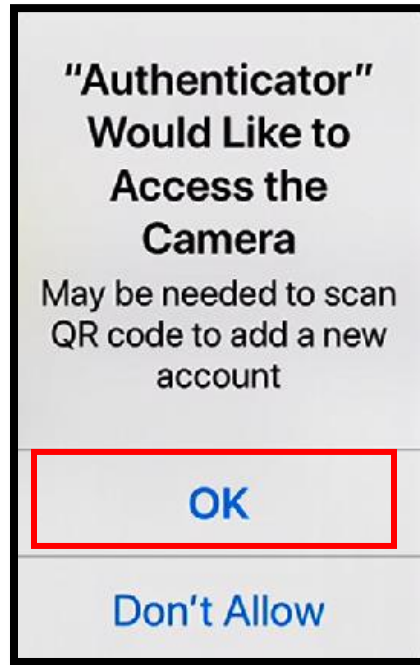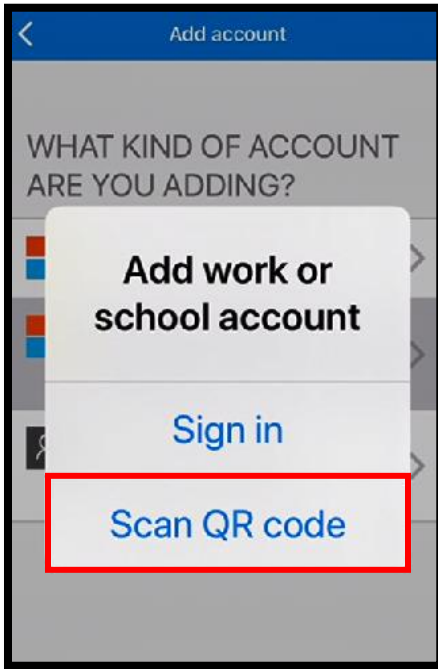
Step III: **Microsoft Authenticator App**

- Open the Microsoft Authenticator app on your mobile device
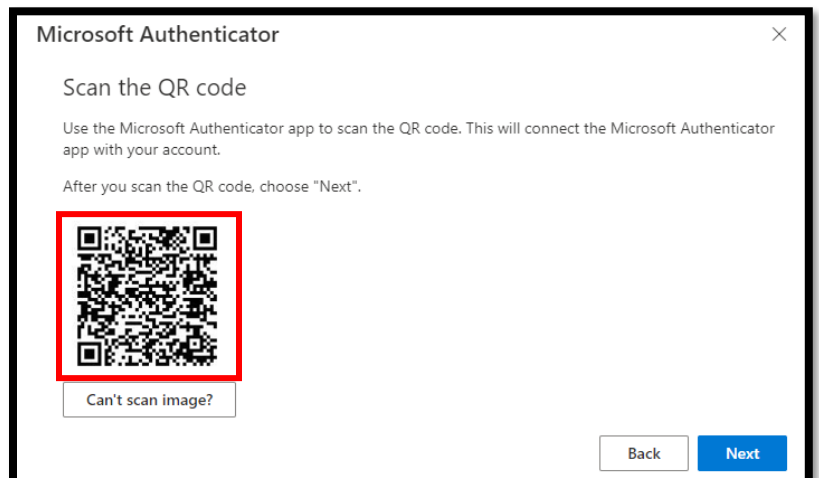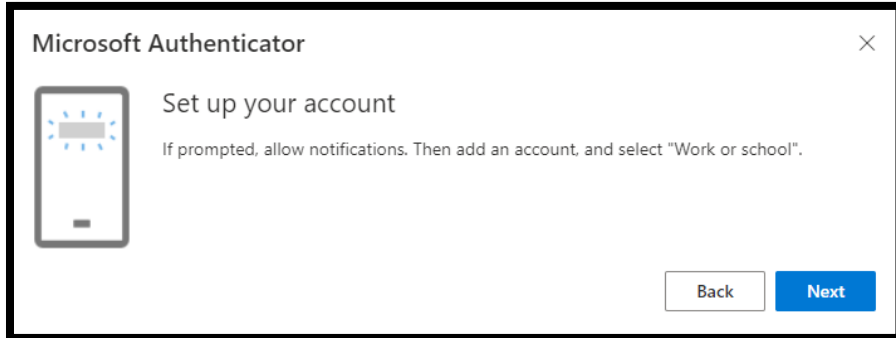- Select **I agree** to the privacy statement



- Follow the instructions on the computer and select **Work or school account**
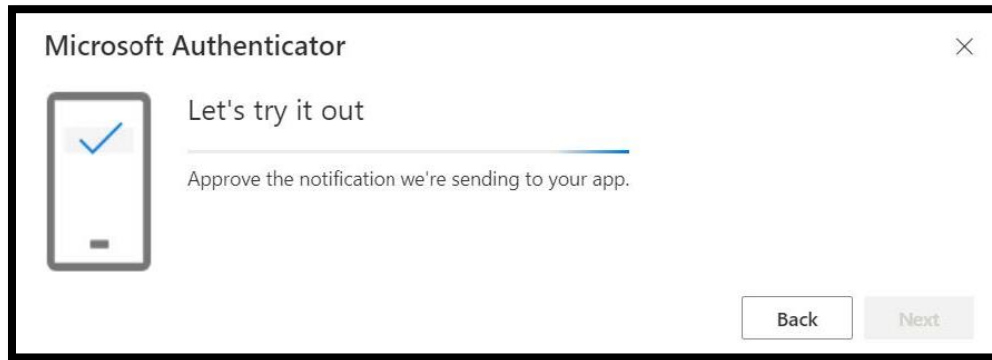
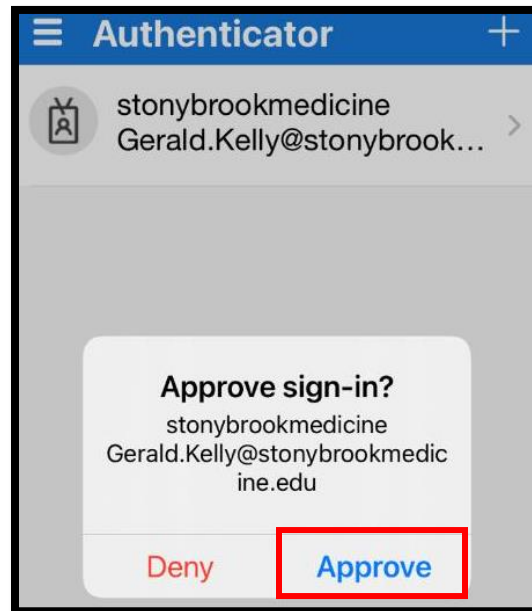- Select **Scan QR Code** and click **OK** to give the app access to the camera





- On the computer, click **Next** then **Scan** the QR that appears with your phone. Finally click **Next**
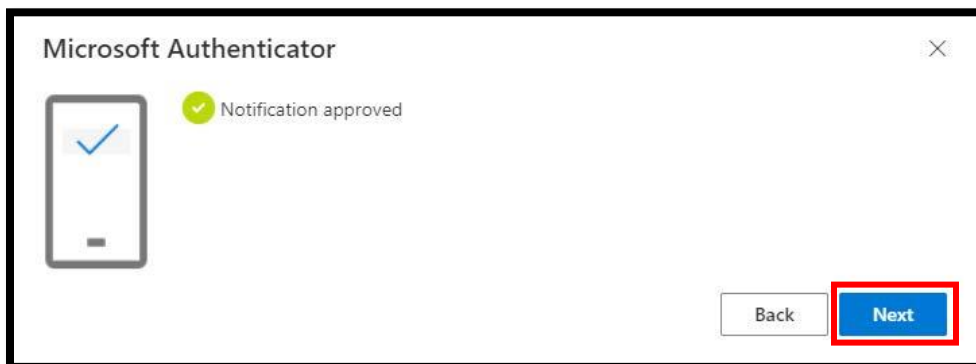
- The Microsoft Authenticator app will receive a test approval



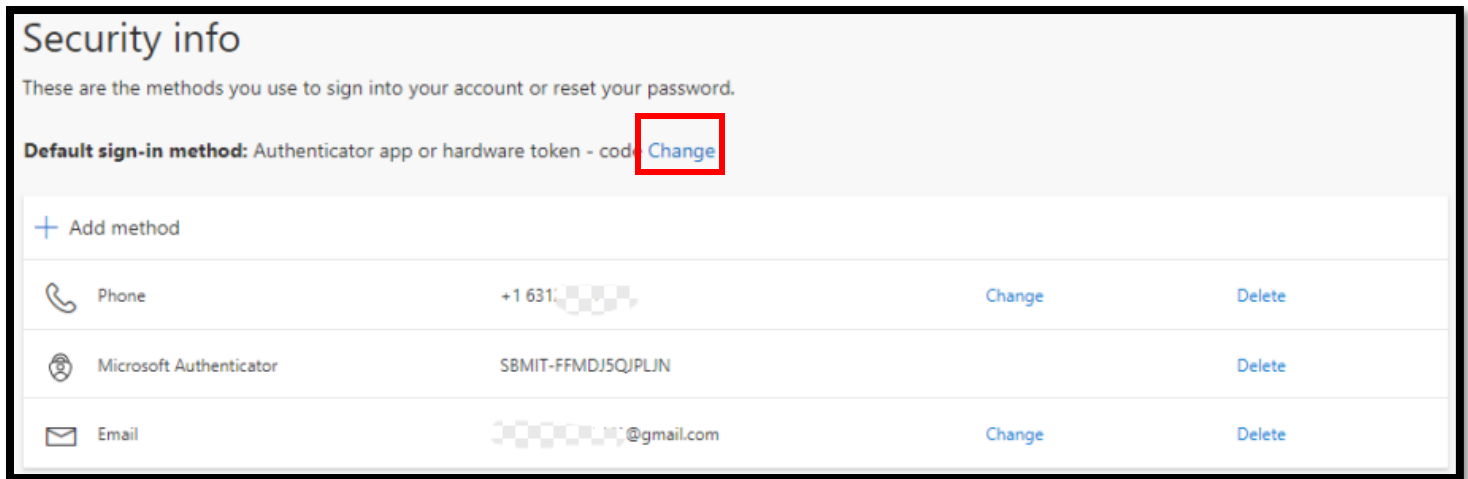- On your Mobile device, select Approve. You may be prompted to enter your phone's passcode



- On your computer, select **Next** once the approval is successful

Step IV: **Defaults**

- Change the default sign-in method by clicking **Change**



- Select Microsoft Authenticator – notification from the dropdown and click Confirm



To test internally, please try by accessing the following URL: https://appstest-mfa.stonybrookmedicine.edu

To test externally, please try by accessing the following URL: https://appstest.stonybrookmedicine.edu/

Contact Us
As always, if you have any questions or need additional support, you can open a service request at the SBMIT Self-Service Portal or by calling the Help Desk at (631) 444-HELP (4357).